



Minutes

Community Engagement Forum Partnership Board (Central)

Venue:	Committee Room, Selby Civic Centre
Date:	Monday 9 January 2017
Time:	7 pm
Present:	<u>District and County Councillors</u> Councillors Steve Shaw-Wright (Chair), Ian Chilvers (Vice Chair), Mark Crane, Judith Chilvers, Cliff Lunn Jennifer Shaw-Wright and Paul Welch. <u>Co-opted Members</u> Margaret Bontoft, Michael Dyson, Patricia Chambers, Anthony Wray and Keith Watkins.
Apologies:	Co-opted members Melanie Davis and Fred Matthews.
Officers present:	Paul Varney, Programme Manager, Groundwork and Janine Jenkinson, Democratic Services Officer.
Public:	0

13. DISCLOSURES OF INTEREST

Councillor J Chilvers declared that she was a Brayton Parish Council representative on the Brayton Community Centre Committee and therefore would not take part in the discussion or vote in relation to the agenda item 8.9 – Brayton Community Centre funding application.

14. MINUTES

The Partnership Board considered the minutes of the Central CEF Partnership Board meeting held on 5 October 2016.

RESOLVED:

- I. **That the minutes of the Central CEF Partnership Board meeting held on 5 October 2016 be approved and signed by the Chair as a correct record.**

15. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Programme Manager reported that the last Community Engagement Forum meeting had been held on Wednesday 14 December 2016 at Selby Town Hall. Members were informed that the Forum had been very well attended by members of the public and attendees had received presentations from North Yorkshire Police and Selby Big Local. The Partnership Board was informed that all project information was available to view on the Selby Big Local website: <http://www.selbybiglocal.org.uk/>.

RESOLVED:

- I. **To note the update provided.**

16. COMMUNITY DEVELOPMENT PLAN (CDP)

The Programme Manager presented the CDP and advised the Partnership Board that project applications that received funding from the Central CEF would be incorporated into the CDP. The Programme Manager reported that he would be presenting a refreshed CDP at the next Partnership Board meeting.

Members considered the themes of the CDP and agreed that the current themes should remain in the refreshed version of the document.

RESOLVED:

- I. **To ask the Programme Manager to present a refreshed version of the Central CEF CDP at the next Partnership Board meeting.**

17. MARKETING AND PUBLICITY

The Partnership Board considered ideas to promote awareness of the Central CEF.

With regards to Central CEF sponsorship plaques for litter bins, the Programme Manager reported that there was a variety of options available ranging from £10 - £45 plus VAT. The Programme Manager agreed to circulate examples of possible designs and costs to the Partnership Board.

Members were informed that Central CEF funded bicycle racks would be delivered and installed on Wednesday 11 January 2017.

There was some discussion about the Central CEF producing a resident newsletter to highlight the role of the Central CEF and the projects it had funded.

RESOLVED:

- I. **To note the update.**

18. BUDGET UPDATE

The Partnership Board noted the current balance of the Central CEF account.

RESOLVED:

- To note the Central CEF budget.**

19. FUNDING APPLICATIONS RECEIVED

The Partnership Board considered the following applications:

Groundwork North Yorkshire on behalf of Central CEF – Litter Bin and Clean Up Campaign

The application was for £9,268.57 plus VAT funding to install additional and replacement litter bins in locations throughout the Central CEF area.

The Programme Manager explained that through consultation, it had been identified that there was a shortfall in litter bin provision across the Central CEF area. To address this, it was proposed that the CEF support the installation of up to 20 additional bins in the parishes of Barlow, Brayton and Selby Town. Members were informed that Selby District Council had agreed to the future maintenance and emptying of the new bins in areas where it had responsibility.

The Partnership Board considered the application and agreed to approve funding on the grounds the application met the Funding Framework criteria for projects.

Selby District Council – Bin it for Good

The application was for £500 funding to be used as a donation to a chosen charity as part of the 'Bin it for Good' campaign. The application explained that throughout January 2017 Selby District Council would be launching a campaign in association with Keep Britain Tidy and Wrigleys. The aim of the project was to incentivise people towards putting their litter in a bin rather than dropping it in the street. For three months, all litter bins in Selby town centre would be transformed into charity collection pots featuring a different local charity or cause each month. The campaign would run throughout January, February and March; during the first two months the council would be supporting Asthma UK and Macmillan Cancer, the third charity spot in March was open to public consultation and a vote. The application asked the Central CEF to provide £500 funding for the third charity.

The Partnership Board considered the application in-line with the Funding Framework. The Board agreed to refuse the application on the grounds that it would be inappropriate for the CEF to fund a council project.

Selby Swans Gymnastic Academy

The application was for £1,000 to part-fund a coach to provide 38 weeks training for 4 hours a week. The application explained that the Academy was oversubscribed and there was a high demand for places. The application explained that funding would be used to open the Academy on an additional evening and reduce the waiting list to join.

Some concerns were raised about the extent of the benefits to residents in the Central CEF area.

The Partnership Board considered the application and agreed to refuse the application on the grounds the Central CEF had a limited amount of funding to allocate and it wished to use the funding available to support other projects/organisations which it felt would have more extensive benefits to Central CEF residents.

The Monday Club

The application was for £1,000 to provide running costs for The Monday Club over the next two years. The main running costs related to the provision of entertainment and venue hire. The application explained that The Monday Club was a long running community group that provided people with learning and/or physical disabilities with a place to meet and take part in activities.

The Partnership Board considered the application and agreed to refuse the application on the grounds the Central CEF had a limited amount of funding to allocate and it wished to use the funding available to support other projects/organisations which it felt would have more extensive benefits to Central CEF residents.

Age UK Selby District

The application was for £5,000 to purchase a building to be used by Age UK Selby District. The purchase price of the property was £190,000 and a further £10,000 renovation was needed to make the property fit for purpose. The application explained that the property would provide a hub for older people, group activities and a laundry service to people aged 50 plus who live in and around the District.

Members raised concerns regarding the lack of information provided in the application to demonstrate that the funding would have extensive and detailed benefits for one or more defined groups in the Central CEF area. Due to this, the Partnership Board agreed to refuse the funding application.

Dep Arts Ltd

The application was for £12,000 to fund Schools Theatre Tour as part of the 2017 Selby Arts Festival. The application explained that the project would benefit a number of local primary schools in order to engage children in high

quality arts and culture activity as part of the 2017 Selby Arts Festival taking place between 22-30 July 2017.

Members raised some queries regarding details and specific benefits of the project. The Programme Manager offered to discuss the concerns of the Partnership Board with the applicant, prior to a decision being made on the application.

Members agreed to defer a decision on the application to allow the Programme Manager to seek further information from the applicant.

St. Mary's Catholic Church

The application was for £229.94 to fund the levelling of headstone plot 1698 in Selby Cemetery. The application explained that the plot 1698 was a private grave that was sinking into the ground.

The Partnership Board considered the application in-line with the Funding Framework for grants. Board members were supportive of the application and agreed that it met the criteria for grant funding.

Note – In-line with her earlier declaration of interest, Councillor J Chilvers took no part in the discussion or vote relating to the following funding application.

Brayton Community Centre – Heating Boiler

The application was for £1,964 to fund a replacement boiler for Brayton Community Centre. The application explained that the current central heating boiler had recently broken down and had been condemned, and needed to be replaced with a more energy efficient model. The application explained that the Community Centre currently provided people in the community with a safe and easily accessible environment for local activities and events; and if the funding for the replacement boiler was not secured, the Centre would be at risk of closure.

The Partnership Board considered the application in-line with the Funding Framework. Board members were supportive of the application and agreed that it met the necessary criteria.

Children's Reading Festivals

The application was for £3,000 to purchase books for children as part of Selby Children's Reading Festival. The application explained that the event would be held between 23 and 25 March 2017 at Selby Abbey and ten Selby schools would be invited to attend. It was explained that the whole school would be invited and children from each year group would experience a read-aloud interactive session with an author relative to their age group. The funding would be used to purchase books to be given to children attending.

Concern was raised in relation to the possible lack of children taking up the offer of a book token and some queries were made in relation to the budget figures and the potential number of children that would attend the event.

There was some discussion regarding the effectiveness of presenting books to children as a means of encouraging reading. Members felt that it was important that children independently chose a book to engage with; members felt that providing a selection of books to schools in the Central CEF area would be more effective.

The Programme Manager offered to discuss the concerns of the Partnership Board and the most effective way of supporting the event with the applicant.

Members agreed to defer a decision on the application to allow the Programme Manager to seek further information from the applicant.

Groundwork on behalf of the Central Area CEF – Team Up to Clean Up Campaign 2017

The application was for £15,500 plus VAT to fund a Team Up to Clean Up Campaign 2017. The Programme Manager explained that one of the Central CEF's key objectives set out in the 2015-16 Community Development Plan was 'Tidy Environment' and to achieve this the Board was keen to work in partnership with local communities to clean up neglected areas across Selby town and the surrounding parishes.

Following on from the success of the first round of the 'Team Up to Clean Up' campaign in the summer of 2016; the Partnership Board was keen to promote a second round in 2017.

In view of the remaining funding available to the Central CEF, members agreed to defer consideration of the application until the next Partnership Board meeting, after the CEF had received its funding for the new financial year.

RESOLVED:

- I. To approve £9,268.57 plus VAT funding for the Litter Bin and Clean Up Campaign.**
- II. To refuse £500 funding for the Selby District Council 'Bin it for Good' project.**
- III. To refuse £1,000 funding for Selby Swans Gymnastic Academy application for the reasons outlined above.**
- IV. To refuse the £1,000 funding application for The Monday Club application, for the reasons outlined above.**

- V. To refuse the £5,000 funding application from Age UK Selby District, for the reasons outlined above.**
- VI. To defer a decision on the Dep Arts Ltd – Schools Theatre Tour application to allow further discussion to take place with the applicant.**
- VII. To approve £229.94 funding to St. Mary’s Catholic Church.**
- VIII. To approve £1,964 funding to Brayton Community Centre.**
- IX. To defer a decision on the Children’s Reading Festivals application to allow further discussion to take place with the applicant.**
- X. To defer a decision on the Team Up to Clean Up Campaign 2017 application until the next Partnership Board meeting.**

20. NEXT MEETING

The Partnership Board noted that the next Forum meeting would be held on 15 March 2017 and the next Partnership Board meeting would be held on 5 April 2017.

RESOLVED:

To note the dates of the next Forum and Partnership Board meetings.

The Chair closed the meeting at 7:45 p.m.
