

This Privacy Notice is designed to help you understand how and why the Development Management Team processes your personal data. This notice should be read in conjunction with the Council's Corporate Privacy Notice <https://www.selby.gov.uk/our-privacy-notice>

Who are you?

Selby District Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR).

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Information Governance Office Veritau Ltd County Hall Racecourse Lane Northallerton DL7 8AL Tel: 01609 53 2526
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What Personal Data of mine do you collect?

Your contact details (where available/relevant) your name, company, address, telephone number and email.

What is the purpose of collecting my Personal Data?

To keep you updated on relevant Planning Applications

You have submitted a Planning Application or Enquiry

You are an Agent who has submitted Planning Applications on behalf of clients to this Authority

You have submitted comments in relation to a Planning Application

You are an individual/company who has in the past made a request to be included in our distribution lists of Weekly applications received and monthly decisions issued

If you are an Agent, we will inform you of Agents Forums and consult with/notify you of any changes to our procedures in connection with Planning Applications

Who do you share this data with?

Details are available to view by the public on our electronic planning register on the Uniform and Anite software systems at the Customer Contact Centre

Details are available to view by the public on our Public Access website

Details are shared with Statutory and Non Statutory Consultees

The Planning Agents Database is used to inform interested parties of upcoming consultations and Forums and is not shared outside of routine data sharing within this Local Authority

How long do you keep this data for?

Planning Application documents including comments made are retained indefinitely

The Planning Agents Database contacts will be retained indefinitely until we receive a request to remove or amend the contact. We will undertake reviews of the database following consultations when we receive notifications of non-deliveries and requests for amendments/removals.

What is your legal basis for processing this data?

We process your personal information in accordance with our public task and legal obligations including:

The Town and Country Planning Act 1990

Local Government Act 1972

Localism Act 2011

Planning Act 2008

Planning and Compulsory Purchase Act 2004

Planning (Listed Buildings and Conservation Areas) Act 1990

Housing and Planning Act 2016

For More information about how the Council uses your data, including your privacy rights and the complaints process, please see our corporate Privacy Notice using the link above.