




**Officer Decision Record**

This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

<b>Decision Maker</b>	Miss S Cousins Licensing Manager
<b>Signature</b>	
<b>Date</b>	22 July 2020
<b>Ward(s) affected</b>	Escrick

<b>Decision Status (tick as appropriate)</b>	
<b>Key Decision</b>	<input type="checkbox"/>
<b>None key decision discharging (or connected to the discharge of) an Executive Function</b>	<input type="checkbox"/>
<b>Grant of Permission/licence</b>	<input checked="" type="checkbox"/>
<b>Affecting the rights of an individual</b>	<input type="checkbox"/>
<b>Awarding a contract or incurring expenditure which materially affects the financial position of the Council</b>	<input type="checkbox"/>
<b>Subject to Call in - no</b>	
<b>Decision</b> To grant the following licence/permission	
<b>Variation - Minor Variation to a Premises Licence - Estate Office</b>	
<b>Date Application Granted: 20 July 2020</b>	
<b>Reason for Decision</b> As to do so is in accordance with the legislation and Council Policy	
<b>Alternative Options considered and rejected</b> To refuse the licence	
<b>Background papers</b> none	
<b>Contact Details for further information</b> 01757 705101	