

Mission Statement

To Improve the Quality of Life
For Those Who Live and Work in The District

16 March 2009

Dear Councillor

You are hereby invited to a meeting of the **Policy and Resources Committee** to be held in Committee Room 2, Civic Centre, Portholme Road, Selby on **Tuesday 24 March 2009** commencing at **4:00 pm**.

The agenda is set out below.

1. Apologies for Absence and Notice of Substitution

To receive apologies for absence and notification of substitution.

2. Disclosure of Interest

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 20 January 2009 (previously circulated).

4. Chair's Address to the Policy and Resources Committee

5. Request for Review of the Parish Council boundary between Cridling Stubbs Parish Council and Womersley Parish Council – Land at Hanover Green

Report of the Interim Head of Service – Legal and Democratic Services (pages 7 to 10 (A to V attached))

6. Concessionary Rail Cards

Report of the Head of Service – Finance and Central Services (pages 11 to 15 attached)

7. General Fund Revenue Budget Monitoring to 31 December 2008

Report of Operational Management Team – Finance and Central Services (pages 16 to 41 attached).

8. Treasury Management Statement

Report of Head of Service – Finance and Central Services (pages 42 to 82 attached)

9. General Fund Capital Programme Monitoring to 31 December 2008

Report of Operational Management Team (pages 83 to 89 attached)

10. Performance Indicator Report: April 2008 – January 2009

Report of Interim Head of Service – Policy and Performance (pages 90 to 101 attached)

11. Work Programme 2009/10

Report of Mr S Martin, Strategic Director (pages 102 to 107 attached)

12. LDF Task and Finish Group

To receive the minutes of the meeting held on 23 February 2009 (pages 108 to 110 attached)

13. Third Local Development Scheme (2009-2012)

Report of the Principal Planner (LDF Team) (pages 111 to 138 attached)

14. LGA Conference – Harrogate 30 June – 2 July 2009

To consider appointing the Leader of the Council and the Chief Executive (or their representatives) as delegates

15. Referrals from Other Boards and Committees

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Minute 690 – Private Housing Assistance Policy 2009/10 (page 139 attached)

Minute 692 – Housing Investment Capital Programme Estimates 2009/10 – 2011/12 (page 140 attached)

16. Discretionary Rate Relief Panel

To receive the minutes of the meeting held on 5 March 2009 (pages 141 to 142 attached)

17. Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 1 and 3 of Part 1 of Schedule 12(A) of the Act.

18. Business Rates and Council Tax – Write Off

Report of Head of Service – Finance and Central Services (pages 143 to 149 attached)

19. Central Administration – Restructure

Report of the Head of Service – Finance and Central Services (pages 150 to 156 attached)

20. Senior Management Structure

Report of the Chief Executive (pages 157 to 165 attached)

21. Accommodation

Report of the Chief Executive (pages 166 to 169(A) attached)

22. NYCC Integrated Services Agreement

Report of the Interim Head of Service – Legal and Democratic Services (pages 170 to 175 attached)

Minutes of the proceedings of a meeting of the Local Development Framework Task and Finish Group held on 23 February 2009 at The Civic Centre, Portholme Road, Selby, commencing at 9 am.

Councillor I Chilvers
Councillor J Mackman
Councillor R Packham
Mr S Martin (Strategic Director)
Mr K Dawson (Head of Service – Development Services)
Mr T Heselton (Principal Planner, LDF Team)
Mrs E Scothern (Development Policy Manager)
Mr K Robinson (Democratic Services Manager)

1. Chair

In the absence of Councillor Percival through illness, Councillor J Mackman was appointed Chair for the meeting

2. Minutes

The minutes of the proceedings of a meeting of the Local Development Framework Task and Finish Group held on 5 September 2008 be approved as a correct record.

3. Responses to Further Options Consultation

Councillors considered a report by the Principal Planner (LDF) updating councillors on the responses received to the Further Options consultation. A summary of responses from key stakeholders was set out in the report.

Councillors commented on the need to accommodate an additional 1000 dwellings in order to comply with the requirements of the Government Office Yorkshire and Humberside (GOYH). A discussion also took place on arrangements for obtaining written advice from GOYH on planning issues.

Resolved: That

- (i) **the report be noted and**
- (ii) **the following actions identified from an analysis of key stakeholder responses be approved:-**
 - (a) **Investigate alternative spatial distributions of housing**

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- growth in liaison with other stakeholders,
- (b) Undertake a more detailed assessment of the environmental impacts of development including an assessment of the capacity of settlements to absorb further growth and the implications for increased commuting out of district
 - (c) Provide additional justification to support the Council's aspirational approach to economic development
 - (d) Commission an affordable housing viability assessment to inform affordable housing policies
 - (e) Undertake further work to develop strategic policies such as green infrastructure and renewable energy for inclusion in the Core Strategy and
 - (f) Prepare and consult on a 'draft Core Strategy' prior to the submission stage.

4. Strategic Flood Risk Assessment

The Principal Planner (LDF) submitted a report setting out details of the sequential test for the Selby District Core Strategy as required under PPS 25. The report gave information relating to flood risk assessments for Urban Extensions and Employment sites as well as primary villages within the Selby District Council's area. It was pointed out that the position of strategic sites E and F in the flood risk ranking of sites should be reversed as site F was less constrained in flood risk terms.

Resolved:

That the report, as amended, be noted.

5. Issues Arising from Consultation with Stakeholders

Councillors considered a report by the Principal Planner (LDF) which set out details of the following issues which had arisen out of consultations with key stakeholders:-

- Scale of housing growth
- Spatial Distribution
- Role of primary villages
- Strategic sites

Discussions also took place on the position relating to planning policies on gypsies and travellers and renewable energy.

Resolved: That

- (i) **the additional housing requirement arising from the need to ensure a fifteen year supply of housing land be noted**
- (ii) **approval in principle be given to the alternative distribution scenarios set out in the report as a basis for further investigation, once the results of the SHMA,SHLAA and SFRA are available and that these are amended to exclude the ‘ most dispersed’ and ‘increased growth in Local Service Centres and primary villages’ scenarios and substitute an’ increased growth in Local Service Centres and reduced growth in primary village’ scenario**
- (iii) **approval in principle be given to the approach outlined regarding the role of villages and the further work required to ensure that the flood risk, environmental considerations and capacity are fully taken into account in identifying villages suitable for further growth.**
- (iv) **The list of villages to be investigated for future development potential be extended to include all the former SDLP H 6 villages but the Council maintains its stance of restricting development (other than affordable Housing) in secondary villages in line with the RSS.**

6. Timetable

Councillors considered a revised timetable for the LDF programme including a further round of consultations on a draft core strategy programmed for September 2009 with formal submission to the Secretary of State by March 2010. This would enable the Core Strategy to be adopted by the end of 2010/early2011, approximately six months later than originally planned

Resolved ;

That the timetable be noted

7. Next Meeting

Resolved:

That the next meeting be held on a date in late April/early May 2009

The meeting closed at 11.50 am.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on 24 March 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00 pm.

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713	Chair's Address to the Policy and Resources Committee
714	Request for Review of the Parish Council boundary between Cridling Stubbs Parish Council and Womersley Parish Council – Land at Hanover Green
715	Concessionary Rail Cards
716	General Fund Revenue Budget Monitoring to 31 December 2008
717	Treasury Management Statement
718	General Fund Capital Programme Monitoring to 31 December 2008
719	Performance Indicator Report: April 2008 – January 2009
720	Work Programme 2009/10
721	LDF Task and Finish Group
722	Third Local Development Scheme (2009-2012)
723	LGA Conference – Harrogate 30 June – 2 July 2009
724	Referrals from Other Boards and Committees
725	Discretionary Rate Relief Panel
726	Private Session
727	Capital Programme
728	Housing Development
729	Business Rates and Council Tax – Write Off
730	Central Administration – Restructure
731	Senior Management Structure
732	Accommodation
733	NYCC Integrated Services Agreement

Present: Councillor M Crane in the Chair

Councillors: D Fagan (*for R Sayner*), M Jordan (*for Mrs E Casling*), C Lunn, J Mackman, C Metcalfe, Mrs W Nichols, R Packham, C Pearson (*for Mrs G Ivey*), B Percival, and S Shaw-Wright.

Officials: Chief Executive, J Lund and S Martin Strategic Directors, Interim Head of Service – Legal and Democratic Services, Interim Head of Service – Policy and Performance, Accountancy Services Manager, Development Policy Manager, Principal Planner - LDF Team, Customer Services Manager, Media and Corporate Communications Manager and Democratic Services Manager

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LDF Task and Finish Group

Councillors received the Minutes of the Local Development Framework Task and Finish Group held on 23 February 2009.

Discussions took place on the issues set out in the minutes and particular reference was made to the challenge of accommodating an additional 1000 dwellings in Selby District. Consideration was also given to the need to undertake additional consultation and to investigate the physical and environmental capacity of settlements to absorb further developments, including former H6 villages.

Councillors commented on developing areas in the district to provide additional housing.

Resolved: That

(i) the minutes be received and the recommendations be approved and

(ii) the development of areas for housing be considered later in the meeting (minute 728 refers)

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Third Local Development Scheme (2009-2012)

Councillors received the report of the Principal Planner (LDF Team) on the programme of local development documents to be included in the third revised Local Development Scheme (LDS) and to approve the draft LDS for submission to Government Office Yorkshire and Humber (GOYH).

It was reported that the timetable set out in the report would be affected by issues regarding the evidence base.

Resolved: That

- (i) the revised Local Development Scheme for 2009 – 12 be approved for submission to GOYH subject to the Principal Planner (LDF) in consultation with the Chair of the Policy and Resources Committee being authorised to amend the timetable prior to submission and**
- (ii) the Principal Planner (LDF) in consultation with the Chair**

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of the Policy and Resources Committee be authorised to make any necessary minor amendments to the scheme to reflect any GOYH requirements.