

Appendix 3

Charging Decision: Business Case

Please note that this business case relates only to operational decisions to vary existing non-subsidised charges, as in line with the Corporate Charging Policy.

Summary

Author	
Date	

Service area and charging opportunity	
Rationale for the charging decision (how does it support corporate objectives)	

Financial Considerations

No.	Current Charge £	Current Income £	Current Expenditure £	Net Position £	Cost Recovery %
1					
2					
3					

Ref No.	Varied Charge £	Projected Annual Income £	Projected Annual Expenditure £	Net Position £	Cost Recovery %
1					
2					
3					

Supporting Calculations
Key evidence and assumptions (include the outcomes of any consultation and options appraisal):
Other Financial Information (include Appendices if required)

Appendix 3

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Equality Impact Screening

Completed Date	
Completed By	
Full Assessment Required	
Completed Date	
Completed By	
Outcome	

Issues/ Risks

Issue/ Risk	Impact (Low/ Med/ High)	Likelihood (Low/ Med/ High)	Mitigating Actions

Implementation Plan

Milestone / Key Action	Date

Further Information

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Approvals

	Print Name	Signed	Date
Responsible Officer			
Head Of Service			
Legal			
Finance			