

**APPLETON ROEBUCK & ACASTER SELBY PARISH COUNCIL**  
Clerk to the council: Mrs Fiona Vicary  
E-mail: [parishclerk1@btinternet.com](mailto:parishclerk1@btinternet.com)

**Minutes of the proceedings of the Appleton Roebuck and Acaster Selby Parish Council meeting held in the Parish Rooms on 3<sup>rd</sup> April 2013**

**PRESENT**

Cllr Janet Flint (Chair), Cllr Trevor Phillips, Cllr Peter Lawrence, Cllr Les Rayment, Cllr Ian Quick, District Cllr Richard Musgrave, Mrs Fiona Vicary (Clerk)

Parishioners: 8

**01 APOLOGIES**

None.

**2 ACCEPTANCE OF MINUTES OF 6<sup>TH</sup> MARCH 2013**

The minutes were accepted as a true and accurate record.

**3 DECLARATIONS OF INTEREST**

None.

**4 TO RESOLVE WHETHER TO CO-OPT A NEW PARISH COUNCILLOR FOR THE PARISH OF APPLETON ROEBUCK**

It was resolved to co-opt Geoff Steel as Parish Councillor for Appleton Roebuck with immediate effect. Cllr Steel acted as Parish Councillor for the remainder of the meeting.

**5 FINANCE MATTERS**

The Parish Council resolved to approve the following payments:

- a) Parish Clerk's salary £298.20
- b) Parish Clerk's expenses £40.30

- c) Cleaner's invoice £70.00
  - d) Selby District Council's rates for Parish Room – 1x£60.55 and 7x£59.00 (total £473.55). To be taken by direct debit on 1<sup>st</sup> each month.
  - e) A Shire £620.00 – to supply and fit a new bath in Parish Cottage
  - f) Eastern Counties Fire Protection £126.36 – annual service of fire equipment in Parish Rooms
  - g) Selby District Council £159.88 – commercial waste and recycling for Parish Rooms.
  - h) Amey LG Ltd £329.59 – repairs to street lights
  - i) Yorkshire Local Councils Associations 2013-2014 membership - £259.00
  - j) Tim Watson £766.00 – electrical work on Parish Cottage
  - k) Richard Burton £40.00 – emergency roof repairs, Parish Cottage
- Income received: £8.00

## **6 TO REVIEW THE OUTCOME OF THE NEIGHBOURHOOD PLANNING MEETING**

At the neighbourhood planning meeting, held on 20<sup>th</sup> March 2013, a vote was taken, and of those parishioners in attendance, the overwhelming majority voted for the Parish Council to start the process of developing a neighbourhood development plan. The Parish Council resolved to start the process of developing a neighbourhood development plan.

## **7 TO OUTLINE THE NEXT STEPS TO DEVELOP A NEIGHBOURHOOD DEVELOPMENT PLAN**

The Parish Council will write to Selby District Council to confirm its intention to develop a neighbourhood development plan. **Action:** Clerk. Volunteers are needed for a steering group to help write the plan. If you are interested, please contact the Clerk.

## **8 TO PROVIDE AN UPDATE ON THE DESIGNATED SERVICE VILLAGE STATUS OF APPLETON ROEBUCK**

At the neighbourhood planning meeting, held on 20<sup>th</sup> March 2013, a vote was taken and the majority of parishioners in attendance did not want Appleton Roebuck to become a Designated Service Village. However, when this was reported to Selby District Council, the following (edited) response was received:

“...villages do not “apply” to be a DSV – instead it is a decision by which the village’s role in the Ainsty and its ability to accommodate development is considered. It is not a “vote” to be a DSV, but an assessment of the suitability to be a DSV, and the role of the village when considered in the context of the whole District. The Council’s case is made in the following documents:

Core Strategy Background papers:

[http://www.selby.gov.uk/service\\_main.asp?menuid=2&pageid=661&id=1600](http://www.selby.gov.uk/service_main.asp?menuid=2&pageid=661&id=1600)

Paper 5: Sustainability Assessment of rural settlements July 2008 and addendum January 2011.

Paper 6: Village Growth potential February 2010 and addendum January 2011

SDC Position Statement 7 June 2012: See page 18 the status of villages (specifically Para 8.9-8.12)

[http://www.selby.gov.uk/upload/CD66\\_SDC\\_Position\\_Statement.pdf](http://www.selby.gov.uk/upload/CD66_SDC_Position_Statement.pdf)

Officers would advise that based on the evidence in the above documents, the Council’s position be unchanged as a result of your email. Further, the submission is well beyond the consultation period - indeed several weeks after the close of the Hearings - and as such should not be considered Duly Made.”

**9 TO PROVIDE AN UPDATE ON THE SELECTION PROCESS OF TENANTS IN THE PARISH COTTAGE**

This was discussed in a closed session after the meeting.

**10 TO PROVIDE AN UPDATE ON THE STREET LIGHT WORKS**

Three new street light columns are in place and are awaiting connection from the National Grid.

**11 TO PROVIDE AN UPDATE ON THE REFURBISHMENT AND ONGOING COSTS OF THE PARISH COTTAGE**

The electrical work has been completed. The cottage is being decorated. The Parish Council resolved to approve the estimate for £164.00 for new carpet and underlay in the cottage.

**12 TO CONSIDER HOW TO APPROACH THE YORK DIOCESE REGARDING THE LAND ADJACENT TO ALL SAINTS CHURCH, APPLETON ROEBUCK**

It was resolved to contact the Diocese regarding this matter. **Action:** Clerk.

**13 TO CONSIDER THE APPOINTMENT OF INTERNAL AUDITOR**

An internal auditor is required to check the finances and procedure of the Parish Council. **Action:** Clerk.

**14 TO CONSIDER WHETHER TO APPLY FOR A WINTER WEATHER GRANT**

Rural Action Yorkshire has a number of £250.00 grants available to help with the winter weather. Although we are at the end of the winter, it was resolved to apply for a grant to help fund two additional grit bins for Appleton Roebuck. **Action:** Clerk.

**15 TO DISCUSS THE AGENDA FOR THE ANNUAL PARISH MEETING TO BE HELD ON WEDNESDAY 17<sup>TH</sup> APRIL 2013 AT 7:30PM IN THE PARISH ROOMS, APPLETON ROEBUCK**

The agenda was discussed and will be displayed on the parish notice boards seven days before the meeting.

**16 TO ADOPT THE FINANCIAL REGULATIONS**

It was resolved to adopt the financial regulations.

**17 TO ADOPT THE GRANT AWARDING POLICY**

It was resolved to adopt the grant awarding policy.

**18 PLANNING**

a) Planning permission and conservation area consent for demolition of existing garage and car port and building of two storey west extension at Springfield, Daw Lane, Appleton Roebuck. PERMISSION GRANTED.

## **19 CORRESPONDENCE**

- Correspondence requiring decisions or actions
  - Electricity statements received. Meter reading required.
  - Information request received. Response required.
  - Electricity bill for £126.23 for Parish Cottage is under dispute.
  
- Correspondence for information
  - DCLG Notes on Neighbourhood Planning newsletter – please contact the clerk for a copy.
  - Confirmation from Selby District Council that council tax payments will not be taken in April 2013.
  - DCLG openness and transparency on personal interests.
  - Rural Action Yorkshire e-bulletin – please contact the clerk for a copy.
  - Notes from multi agency meeting held at Bolton Percy re: flooding.
  - Slurry sealing sites – work will be undertaken in the Northfield Area of Appleton Roebuck between the end of April 2013 and end of May 2013.

## **20 PARISHIONERS COMMENTS**

It was reported that a coping stone in Holme Green has fallen into the Beck.

It was reported that some graffiti has been sprayed around the village and a street light has been vandalised.

The issue of dog litter bins will be discussed at the next Parish Council meeting.

A parishioner asked for copies of the agenda to be available at meetings.

## **21 DATE OF NEXT MEETING**

Wednesday 1<sup>st</sup> May 2013 following the Annual Meeting of the Council

The meeting closed at 9:10 pm.