

**APPLETON ROEBUCK & ACASTER SELBY PARISH COUNCIL**  
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**Minutes of the proceedings of the Appleton Roebuck and Acaster Selby Parish Council meeting held in the Parish Rooms on 14 November 2012**

**PRESENT**

Cllr Janet Flint (Chair), Cllr Trevor Phillips, Cllr Peter Lawrence, Cllr Roger Birkley, Cllr Les Rayment, Cllr Ian Quick, Mrs Fiona Vicary (Clerk)

Parishioners: 1

**1 APOLOGIES**

None.

**2 ACCEPTANCE OF MINUTES OF 10 OCTOBER 2012**

The minutes were accepted as a true and accurate record.

**3 MATTERS ARISING (FOR INFORMATION ONLY)**

8 The Good Companions have informed Cllr Flint that they own the black chairs (with arms). To be discussed at the next meeting.

13 County Cllr Casling has suggested that a single yellow line can be put outside the church to prevent parking during school pick up and drop off times. To be discussed at the next meeting.

**4 DECLARATIONS OF INTERESTS**

None.

**5 FINANCE MATTERS**

The Parish Council resolved to approve the following payments:

- Dennis King Electrical Ltd £67.20 to re-locate light fitting
- Npower Ltd £226.40 and £43.29 for the supply of street lighting electricity

- Amey LG Limited £46.93 for supply and install column complete with lantern and components at Bond Lane, Appleton Roebuck
- Yorkshire Water £43.55
- Cleaner's October invoice £56.00
- Parish Clerk's October salary £238.56
- Parish Clerk's October expenses £53.90.
- Subscription to Rural Action Yorkshire £35.00
- Smith of Derby Ltd £206.40 for annual service of All Saints Church clock
- Purchase of three bags of white crushed stone for the war memorial £18.00

The following income has been received:

- £2000.00 received from Eon
- £520.00 received from Appleton Roebuck Pre-school
- £112.00 received from Good Companions
- £100.00 received from the Clerks' Training Bursary Scheme
- £718.90 grass cutting payment received from NYCC for Appleton Roebuck
- £1368.74 grass cutting payment received from NYCC for Acaster Selby

**6 TO DISCUSS THE ADDITION OF ANOTHER PARISH COUNCILLOR AS A BANK SIGNATORY**

It was resolved that Cllr Rayment will be added as a signatory on the Parish Council's current and deposit bank accounts, held with Santander.

**7 TO DISCUSS THE PREPARATION OF THE 2013/2014 FINANCIAL BUDGET AND TO RESOLVE TO APPROVE THE BUDGET AND SET THE PRECEPT**

The Responsible Financial Officer and Cllr Phillips presented the 2013/2014 budget. It was resolved that the main areas of additional expenditure for next year would concentrate on the Old School House, the Street Lighting Replacement Programme and the Parish Rooms.

It was resolved that the £2000 that has been credited back from Eon will go towards refurbishing the Old School House during this financial year (2012/2013) to enable the Parish Council re-let the property as soon as possible and provide an income.

It was resolved to arrange a meeting with Amey to discuss the nine street lights that still require work and prioritize those that need to be fixed or replaced within twelve months and those with a lower priority. **Action:** Clerk. The high priority street lights will be fixed, if possible with the budgeted funds, within the next financial year. If any further work is deemed critical during this period, then it was resolved to pay for this using the Parish Council reserves. If the street lighting costs are higher than expected and are taken from reserves, then this will be discussed and taken into account when setting the precept next year.

Cllr Phillips proposed to approve the budget including a reduction in the street lighting budget to £1000 and to maintain the precept at £8500 for 2013-2014. Cllr Flint seconded. Cllr Rayment amended the proposal to increase the precept to £9500, to reflect the increase in the number of new houses in the village. Cllr Quick seconded. Cllrs Rayment, Quick and Birkley for, Cllrs Flint, Phillips and Lawrence against. Cllr Flint had the casting vote. On a re-vote on the original proposal, it was resolved to approve the budget including a reduction in the street lighting budget to £1000 and to maintain the precept at £8500 for 2013-2014. Cllrs Flint, Phillips and Lawrence for, Cllrs Rayment and Quick against. Cllr Birkley abstained.

## **8 TO PROVIDE AN UPDATE ON NEIGHBOURHOOD PLANS**

It was resolved to develop a neighbourhood plan. It is likely that a committee will be set up to progress the plan. **Action:** Clerk. Cllr Rayment will be the Parish Council's key representative on the committee.

## **9 TO REPORT THE FINDINGS FROM THE MEETING HELD BETWEEN THE PARISH COUNCIL AND YORKSHIRE WATER**

A meeting has not yet been held.

## **10 TO PROVIDE AN UPDATE ON THE VACANCY IN OFFICE OF COUNCILLOR IN THE PARISH OF APPLETON ROEBUCK**

There are still two Appleton Roebuck Parish Councillor vacancies. If anyone is interested, please contact the Parish Clerk. A mail drop to advertise the position will take place in Appleton Roebuck.

**11 TO PROVIDE AN UPDATE ON THE RECENT TRAINING RECEIVED ON THE NEW CODE OF CONDUCT RULES**

An update was provided.

**12 TO DISCUSS THE PARISH COTTAGE**

Selby District Council will be contacted to remove some items from the shed. The floor needs repairing, there is a damp issue and the guttering needs to be replaced. The bath is damaged and the windows need repairing or replacing. The soil in the garden is above the damp proof course and needs digging out. The cottage needs to be redecorated. Contractors will be contacted as appropriate. **Action:** Clerk and Cllr Flint.

The tenancy of the cottage will be discussed at the next meeting.

**13 PLANNING**

a) Demolition of existing timber framed bungalow and erection of a new 3 bed bungalow, brick and blockwork construction with a tiled roof at Lynwade, Church Lane, Appleton Roebuck. The Parish Council resolved to return no comments.

b) Proposed ground floor rear extension and ground floor lobby to front with bathroom over at first floor and dormer extended over bathroom store/cupboard at Cherry Trees, Main Street, Appleton Roebuck. PERMISSION GRANTED.

c) Planning application from December 2009 for proposed change of use of part of field for the relocation of existing touring caravan site and upgrading of tracks at Hales Hill Caravan Site, Back Lane, Acaster Selby. This application has been 'finally disposed of'.

**14 CORRESPONDENCE**

- Correspondence requiring decisions
  - Letter from Marie Curie asking for a donation to the North Yorkshire Marie Curie Nursing Service. The Parish Council resolved to not make a donation at this time.
  - Selby District Council will charge Parish Councils for the attendance of planning officers and other professionals at Parish Council meetings. Free support that will be given will include an annual training session to cover planning policy, upgraded website access, attendance by a Planning Officer on significant developments proposed within the parish. A response is required to take up this offer. **Action** Clerk.

- Email received complaining that the disabled toilet access is inadequate for wheelchairs and lighting should be improved by the main gate. Advice is required. **Action** Clerk.
- Comments received regarding lack of supplies in the Parish Rooms, the ivy on the outside walls, cleaning the floor and the flush system in the gents toilet. It has been previously resolved by the Parish Council that some of these items will be rectified, e.g. ivy and gents toilet. There are no plans to deep clean the floor of the Parish Rooms at this time.
- Correspondence for information
  - HMRC are changing the way PAYE is reported. From April 2013 it will now have to be sent in real time, every time a payment is made.
  - The Local Government Boundary Commission for England has started the electoral review of Selby District Council. Initial representations should be made to the Commission in writing by 3 December 2012.
  - Selby District Council's timetable for the Examination in Public of the Core Strategy.
  - Selby YLCA branch meeting will be held on Wednesday 21<sup>st</sup> November 2012 at 7:00pm in the Selby Community Centre, Scott Road, Selby.
  - Details of the YLCA November training programme.
  - Selby District AVS November newsletter. For an electronic copy, please contact the Clerk.
  - White Rose Update. For an electronic copy, please contact the Clerk.
- Late correspondence (for information only)
  - Selby District Council is publishing and inviting comments on a 7<sup>th</sup> set of proposed changes to the Submission Draft Core Strategy. Copies are available at [www.selby.gov.uk/CoreStrategyEIP](http://www.selby.gov.uk/CoreStrategyEIP). Comments must be made in writing before 5pm on 28<sup>th</sup> December 2012.
  - Selby Day – Rural Housing week information received. For more information, please contact the Clerk.

## 15 PARISHIONERS COMMENTS

None.

**16 DATE OF NEXT MEETING**

Wednesday 5<sup>th</sup> December 2012 at 7:30pm in the Parish Rooms.

The meeting closed at 9:55 pm.