



## Ending your tenancy – Disposal of Goods Form

Your Tenancy Agreement or Licence says that you must take your personal possessions with you when you leave the property at the end of your tenancy/licence. If you don't, the Council has a legal obligation to store your possessions for 28 days and will charge you our storage costs.

If you plan to leave possessions that you no longer want in your property you can avoid paying costly storage charges by completing this form and giving us permission to dispose of your property straight away.

You will still have to pay the cost of removing and disposing of the property

Name of Tenant

Address of property

Forwarding Address

Are you the Tenant?  Yes  No

If you are not the tenant what authority do you have to deal with this matter?

I/We give permission to dispose of any possession that I/we have left at the property stated above.

I/We understand that I/we will be recharged for the cost of clearing any items left behind

Signed  
(Sole/First Tenant)

Signed  
(Joint Tenant)

Date

Witnessed by

Position

**Please bring your completed form and proof of identity with you to Access Selby when you return your keys to the property.**