

# Selby District Council



## Agenda

Meeting: **Executive**  
Date: **3 May 2012**  
Time: **4pm**  
Venue: **Committee Room**  
To: Councillor Mark Crane, Councillor Mrs Gillian Ivey, Councillor  
Cliff Lunn, Councillor John Mackman and Councillor Chris  
Metcalf

### 1. Apologies for absence

### 2. Disclosures of Interest

Members of the Executive should disclose personal or prejudicial interest(s) in any item on this agenda.

### 3. Minutes

The Executive is asked to approve the minutes of the meeting held on 5 April 2012. Pages 3 to 6.

### 4. Executive Appointments of Representation on Outside Bodies

Report E/11/63 asks the Executive to consider its appointments to Outside Bodies for the 2012/13 municipal year. Pages 7 to 9.

### 5. Private Session

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 8 of Part 1 of Schedule 12(A) of the Act.**

## **6. Airey Homes Report – Key Decision**

Report E/11/64 asks the Executive to consider the latest position in respect of Airey Properties. Pages 10 to 13.

**M Connor**  
**Chief Executive**

<b>Dates of next meetings</b>
<b>Executive Briefing 17 May 2012</b>
<b>Executive 31 May 2012</b>
<b>Executive Briefing 21 June 2012</b>
<b>Executive 5 July 2012</b>

Enquiries relating to this agenda, please contact Glenn Shelley on:  
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# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	5 April 2012
Present:	Councillors M Crane (Chair), Mrs G Ivey, J Mackman and C Metcalfe
Apologies for Absence:	Councillor C Lunn
Officers present:	Chief Executive, Deputy Chief Executive, Director of Community Services, Executive Director, Business Manager (ES), Solicitor to the Council, Senior Contracts Officer, Policy Officer and Democratic Services Manager
Public:	0
Press:	0

NOTE: Please note, only minute numbers 93, 94, 95, 96 and 98 are subject to call in. The deadline for Call In is 5pm on 19 April 2012. Decisions not called in may be implemented from 20 April 2012.

#### 91. Minutes

The minutes of the meeting on 1 March 2012 were submitted and agreed as a correct record and signed by the Chair.

#### 92. Disclosure of Interest

There were no disclosures of interest.

### **93. Private Sector Housing Assistance Policy**

Councillor C Metcalfe presented report E/11/58 which asked the Executive to endorse the Private Housing Assistance Policy 2012-13. The Policy detailed how the Council intends to support the repair, improvement and adaptation of private housing across the district.

The Executive felt that both the Council's Community Engagement Forums and internet site should be used to inform members of the public of guidance available on a number of housing issues.

#### **Resolved:**

**To endorse the Private Housing Assistance Policy 2012/13.**

Reason for the decision:

To enable the delivery of the private sector housing assistance service in 2012/13.

### **94. Local Development Framework and Associated Documents**

Councillor J Mackman presented report E/11/59 which summarised the responses to the consultation on Proposed Changes to the Core Strategy. The report also described the next steps in the process of formal adoption of the Development Plan Document (DPD) as part of the Selby District Local Development Framework (LDF).

Councillor J Mackman also updated the Executive on the impact of the recently published National Planning Policy Framework on the LDF Core Strategy. He advised that officers would prepare a National Planning Policy Framework Compliance Statement. This would set out how the three matters which caused the suspension of the Examination in Public comply with the Framework.

#### **Resolved:**

**To note the report.**

Reason for the decision:

To implement the statutory development plan to ensure the proper planning of Selby District.

### **95. Tenancy Strategy and Policy – Key Decision**

Councillor Mrs G Ivey presented report E/11/60 which explained the difference between a Tenancy Strategy and Tenancy Policy and explored the options available to the Council under the Localism Act.

Councillor Mrs G Ivey outlined the current position in respect of the Tenancy Strategy. The Executive then discussed the overarching aims of the Tenancy Policy, councillors were keen that best possible use be made of the Council's housing stock. The Executive were supportive of fixed term tenancy agreements where appropriate.

The Executive asked that Policy Review Committee be consulted on the Tenancy Policy.

**Resolved:**

- i) To note the approach to a joint Tenancy Strategy as set out by the York and North Yorkshire Housing Board;**
- ii) To authorise officers, after consultation with the Deputy Leader of the Council, to respond on behalf of the Council to the partner consultation on the Tenancy Strategy Questionnaire.**

Reason for the decision:

To ensure that the emerging county Tenancy Strategy and Selby Tenancy Policy are in line with the Council's Corporate objectives.

**96. Leisure Contract – Year 3 Maintenance Programme**

Councillor Mrs G Ivey presented report E/11/61 which outlined proposals for the Year 3 maintenance programme. .

Councillor Mrs G Ivey explained that the Executive had received a report on this matter in October 2011. However, since this time, the fire at Abbey Leisure Centre had caused significant damage to this facility. Any works previously identified at Abbey Leisure Centre would be considered as part of the wider recovery plan. As a result, the Executive heard that the programme now focussed on repairs to the car park and drainage at Tadcaster Leisure Centre.

**Resolved:**

- i) To approve the revised Year 3 Landlord Planned Maintenance Programme;**
- ii) To approve the inclusion of £12,350 from the Building Repairs Reserve within the budget proposals for 2012/13;**
- iii) To approve a refresh of the 10 Year Planned Maintenance Programme**

Reason for the decision:

- i) To enable all the essential maintenance of these facilities to take place.

- ii) A refresh of the 10 Year Planned Maintenance Programme and associated condition survey would help the Council better manage future maintenance plans and capital budget.

#### **97. Private Session**

**Resolved:**

**To exclude the Press and the Public from the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted as there is likely to be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 1 of Part 1 of Schedule 12(A) of the Act.**

#### **98. Green Waste Treatment Procurement Project – Selection of Tender Shortlist – Key Decision**

Councillor C Metcalfe presented report E/11/62 which asked the Executive to approve the short list of companies wishing to formally tender for the green waste collection and treatment contract.

**Resolved:**

**To approve the shortlist of companies to be invited to formally tender for the treatment of green waste collected via kerbside collection schemes.**

Reason for the decision:

To enable officers to continue to the next stage of the procurement process and invite companies that are suitably qualified to submit a formal tender.

The meeting closed at 4.50pm.

# Selby District Council

## Report

Reference: E/11/63

Public – Item 4



**To:** Executive  
**Date:** 3 May 2012  
**Status:** Non Key Decision  
**Report Published:** 25 April 2012  
**Author:** Glenn Shelley – Democratic Services Manager  
**Executive Member:** Councillor Crane  
**Lead Officer:** Keith Dawson

**Title:** Executive Representatives on Outside Bodies

### Summary:

This report informs the Executive of the current representatives on Outside Bodies which it appoints. It asks the Executive to consider these appointments for 2012/13.

### Recommendation:

That the Executive make its appointments to outside bodies for the 2012/13 municipal year.

### Reasons for recommendation

To ensure the Council is represented on Outside Bodies as necessary in 2012/13.

#### 1. Introduction and background

Under the current Executive arrangements, the responsibility for appointing representatives on Outside Bodies is split between the Executive and the Council. This report asks the Executive to consider those appointments within its remit. The list of 2011/12 Executive appointed representatives is attached at Appendix A.

## **2. The Report**

- 2.1 The Executive appointments from 2011/12 are attached at appendix A. This has been amended to reflect where organisations no longer meet and representation is not required.

## **3 Legal/Financial Controls and other Policy matters**

### **3.1 Legal Issues**

None within the context of the report.

### **3.2 Financial Issues**

Travel expenses may be incurred for Councillors attending meetings.

## **4. Conclusion**

To ensure the Council is informed it is essential that representatives attend outside body meetings to feed back information to Councillors.

### **Contact Details**

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**Appendix A – Executive Representatives on Outside Bodies  
2011/12**



OUTSIDE BODY	CURRENT COUNCILLORS REPRESENTATIVE	TERM EXPIRES/NO. OF PLACES	REPORT REFERENCE NO.	TERM EXPIRES/NO OF PLACES
Local Government North Yorkshire and York	Cllr M Crane	2012 (1)	E/11/1	2012 (1)
Local Government Association	Cllr C Metcalfe Deputy – Cllr C Lunn	2012 (2)	E/11/1	2012 (2)
Local Authorities -Yorkshire and the Humber	Cllr M Crane	2012 (1)	E/11/1	2012 (1)
Yorkshire and Humber Employers' Committee	Cllr M Crane	2012 (1)	E/11/1	2012 (1)
Selby District Local Strategic Partnership	Cllr G Ivey	2012 (1)	E/11/1	2012 (1)
York and North Yorkshire Development Board (Partnership Unit – Secretariat)*	Cllr C Metcalfe	2012 (1)	E/11/1	2012 (1)
York & North Yorkshire Strategic Housing Board	Cllr G Ivey sub: Cllr J Mackman	2012 (1)	E/11/1	2012 (1)
Leeds City Region	Cllr M Crane	2012 (1)	E/11/1	2012 (1)
Leeds City Region Housing Panel.*	Cllr J Mackman	2012 (1)	E/11/1	2012 (1)
The First Ainsty Internal Drainage Board	Cllr D Mackay Cllr K Ellis	2012 (2)	E/11/1	2012 (2)
Knottingley to Gowdall Drainage Board (evening meetings) - <b>Amalgamated with the Went Board from 1st April 2012.</b>	Cllr Mrs G Ivey Cllr Mrs S Ryder Cllr M Jordan Cllr Mrs A Spetch Cllr Mrs C Mackman	2012 (8) <i>Amalgamated Board will have 5 places</i>	E/11/1	2012 (8)
Ouse and Derwent Internal Drainage Board First Electoral Division – Ouse	Cllr W Inness Cllr J Cattanach Cllr K Ellis	2012 (6)	E/11/1	2012 (3)
Third Electoral Division – Cliffe	Cllr Mrs S Duckett Cllr Mrs K McSherry Cllr J Deans			(3)
Selby Area Internal Drainage Board	Cllr J Mackman Cllr M Hobson Cllr C Pearson Cllr K Ellis Cllr I Chilvers Cllr Mrs A Spetch Cllr Mrs J Dyson Cllr R Sayner Cllr Mrs C Mackman Cllr D Peart Cllr R Price	2012 (11)	E/11/1	2012 (11)
Went Internal Drainage Board (afternoon meetings) <b>amalgamated with the Knottingley to Gowdall 1st April 2012.</b>	Cllr Mrs G Ivey Cllr Mrs S Ryder Cllr M Jordan Cllr Mrs A Spetch Cllr Mrs C Mackman	2011 (6) <i>Amalgamated Board will have 5 places</i>	E/11/1	2012 (6)
North Yorkshire Building Control Partnership	Cllr J Mackman  Sub: Cllr C Lunn	2012 (1 place and 1 sub)	E/11/1	2012 (2)
Groundwork (North Yorkshire)	Cllr I Nutt  Cllr J Thurlow	2012 (2)	E/11/1	2012 (2)
Community Safety Partnership	Cllr M Hobson	2012 (1)	E/11/1	2012 (1)
North Yorkshire Joint Procurement Committee	Cllr M Crane	2012	E/11/1	2012 (1)
Leisure Forum (Partnering board).*	Cllr Mrs G Ivey	2012	E/11/1	2012 (1)
Environmental Services Contract Partnering Board.*	Cllr C Metcalfe	2012	E/11/1	2012 (1)
Audit Consortium Partnership.*	Cllr C Lunn sub: Cllr M Crane	2012 (1 place only + sub.)	E/11/1	2012 (2)
North Yorkshire Waste Management Partnership	Cllr M Dyson	2012 (1)	E/11/1	2012
North Yorkshire Spatial Planning Board.*	Cllr J Mackman	2012	E/11/1	2012

\* No longer in operation